

2010 Community Access Program (CAP) Application Form

Please read all the information set out in this booklet before completing this application form. For further advice, contact the CAP officer in the relevant faculty or graduate school.

Students enrolled in a degree program at the University of Melbourne in 2010 should obtain approval from their home faculty or graduate school prior to applying for CAP.

Please return the completed form, including all attachments, to:
CAP Officer
 Faculty of (e.g. Arts, Science) or
 School of (e.g. Nursing and Social Work, Population Health)
 The University of Melbourne
 Victoria 3010 Australia

Eligibility

I am:

- an Australian citizen
- an Australian permanent resident
- a New Zealand citizen
- an international student or temporary resident

Visa subclass number: _____ name: _____

Visa expiry date: _____

Bursary application

(only applicable to eligible applicants for the School of Music - Parkville campus, Faculty of the VCA and Music's undergraduate CAP subjects)

Bursaries are available to specifically identified categories of applicants enrolling in the Faculty of the VCA and Music's CAP subjects. For full details regarding bursaries, please contact the CAP Officer. Contact details are available on page 11.

- I would like to be considered for a bursary. I have read the information and believe I may be eligible.

Personal details

Ms Mr Other: _____

Male Female

Date of birth: / /

Surname: _____

Given names: _____

Address: _____

Home tel: _____

Work tel: _____

Mobile: _____

Email: _____

Have you ever been enrolled at the University of Melbourne?

- No
- Yes, student number (if known): _____

CAP subject(s)

Subject code	Subject name	Semester ¹ (1, 2, S, Y)	Mode ² (A, N-A)	Authorisation (Faculty use only)

¹ Please indicate: Semester 1 (1), Semester 2 (2), Summer (S), Year-long subject (Y).

² Please indicate mode of enrolment: Assessed (A) or Non-Assessed (N-A).

Education

Certified copies of academic transcripts must be submitted. If you are a current University of Melbourne student, you do not have to provide copies of your VCE and University of Melbourne results.

(a) Highest level of formal education attempted

Name of qualification: _____

Years of study: _____

Name of institution: _____

- I was successful in completing this qualification.
 I did not complete all of the requirements of this qualification - please explain to what extent this qualification was undertaken.

(b) I have completed secondary school

- No
 Yes, year completed: _____

Name of qualification completed:

- VCE (Units 3 and 4)
 Matriculation
 Other, please specify:

Complete the table below only if applying for an undergraduate subject.

Subjects studied	Results
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Further information

How did you hear about CAP? _____

What do you hope to gain through CAP?

Have you discussed your application with anyone at the Faculty?

If so, who? _____

Bridging program for overseas-trained professionals

Is this study being taken as a bridging program for overseas-trained professionals?

- Yes No

If yes, please provide an Assessment Statement from the assessing body for the relevant professional occupation. If you intend to apply for FEE-HELP, you must meet the eligibility criteria, and the assessing body must be listed by the commonwealth as a qualifying body. If eligible, please provide a completed Request for FEE-HELP form with this application. This form is available from the Student Administration Office, tel: +61 3 8344 4772 or visit Raymond Priestley Building, Level 1, Parkville campus.

Documentation

Please ensure these are attached to this application:

All applicants

I have attached documentation to substantiate my visa/citizenship status.

- Yes No N/A

Assessed studies

I have attached certified copies of my academic record.

- Yes No N/A

Current University of Melbourne students

I have attached a letter of approval of my undertaking CAP studies from my home faculty.

- Yes No N/A

Bridging program applicants

I have attached the assessment statement from the professional assessing body for a bridging program for overseas-trained professionals.

- Yes No N/A

I am undertaking an approved bridging program for overseas trained professionals, and have also attached the Request for FEE-HELP assistance form (where eligible).

- Yes No N/A

Declaration

I declare that the information I have supplied on this form is complete and correct. I acknowledge that the University may cancel my enrolment if I have misrepresented my past and/or present circumstances and that this termination may take place at any stage during the tertiary subject(s) I undertake. I also agree to pay all fees associated with my enrolment and acknowledge the University may cancel my enrolment for non-payment of fees or if I have not fulfilled the requirements to complete my enrolment. I authorise the University to obtain official records with respect to my application from the appropriate education institution(s) and to seek other relevant information about me. I have read and understood all of the information in the CAP booklet. I intend to enrol in the subjects listed overleaf if my application is successful.

Applicant's signature: _____

Date: / /

Important note: The information provided on this application form will be used by CAP selection staff for the purpose of selection into and administration of your CAP studies. The University of Melbourne's Privacy Policy can be viewed at www.unimelb.edu.au/unisec/privacy